



**Wyre Borough Council**  
**Date of Publication: 11 October 2017**  
**Please ask for : Roy Saunders**  
**Democratic Services and Scrutiny Manager**  
**Tel: 01253 887481**

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 19 October 2017** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

**Garry Payne**  
**Chief Executive**

### **COUNCIL AGENDA**

**1. Prayers**

The Mayor will invite Rev Gary Lewis to say prayers.

**2. Apologies for absence**

**3. Confirmation of minutes**

(Pages 1 - 12)

To approve as a correct record the Minutes of the meeting of the Council held on 7 September, 2017 and 28 September 2017

**4. Declarations of Interest**

To receive any declarations of interest from any Member or Officer on any item on this agenda.

All Members are asked to submit any declarations in writing by 9.30am on Wednesday 18 October, 2017 if possible.

**5. Announcements**

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

**6. Public questions or statements** (Pages 13 - 14)

To receive any questions or statements from members of the public under Procedure Rule 9.1.

Any questions or statements received by the specified deadline of noon on Friday 13 October 2017 will be published and circulated separately.

**7. Questions "On Notice" from councillors** (Pages 15 - 16)

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 13 October 2017 will be published and circulated separately.

**8. Executive reports**

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

- (a) Leader of the Council and the Resources Portfolio Holder (Councillor A Vincent) (Pages 17 - 18)
- (b) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Henderson) (Pages 19 - 20)
- (c) Planning and Economic Development Portfolio Holder (Councillor Murphy) (Pages 21 - 24)
- (d) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) (Pages 25 - 28)
- (e) Leisure and Culture Portfolio Holder (Councillor Bowen) (Pages 29 - 30)
- (f) Health and Community Engagement Portfolio Holder (Councillor A Vincent) (Pages 31 - 32)

- 9. Calendar of Meetings 2018/19** (Pages 33 - 40)  
Report of the Leader of the Council (Cllr A Vincent) and the Service Director Performance and Innovation, attached
- 10. North West Employers Organisation: Appointment of a Replacement Representative** (Pages 41 - 42)  
Report of the Leader of the Council (Cllr A Vincent) and the Chief Executive attached
- 11. Planning Policy Group: Membership** (Pages 43 - 44)  
Report of the Leader of the Council (Cllr A Vincent) and the Chief Executive attached
- 12. Fielden Fleetwood Charity: Appointment of Trustee** (Pages 45 - 48)  
Report of the Leader of the Council (Cllr A Vincent) and the Chief Executive, attached
- 13. Notices of Motion**  
None.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: [roy.saunders@wyre.gov.uk](mailto:roy.saunders@wyre.gov.uk)

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## Council Minutes

The minutes of the Council meeting held on Thursday, 7 September 2017 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

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### **Councillors present:**

The Mayor, Councillor Alice Collinson and the Deputy Mayor, Councillor Julie Robinson

Councillors Ian Amos, Rita Amos, Emma Anderton, Marge Anderton, Howard Ballard, Michael Barrowclough, Lorraine Beavers, Roger Berry, Barry Birch, Colette Birch, Lynne Bowen, Simon Bridge, Sue Catterall, Emma Ellison, Rob Fail, Peter Gibson, Ron Greenhough, David Henderson, Graham Holden, John Ibison, Tom Ingham, Kerry Jones, Andrea Kay, Terry Lees, Lesley McKay, Paul Moon, Pete Murphy, Phil Orme, Patsy Ormrod, Christine Smith, Brian Stephenson, Evelyn Stephenson, Ann Turner, Shaun Turner, Alan Vincent, Matthew Vincent, Michael Vincent, Lynn Walmsley and Val Wilson

**Apologies:** Councillors Atkins, Balmain, I Duffy, Duffy, Hodgkinson, Pimbley, Shewan and Taylor

### **Officers present:**

Garry Payne, Chief Executive  
Marianne Hesketh, Service Director Performance and Innovation  
Mark Broadhurst, Service Director Health and Wellbeing  
David Thow, Head of Planning Services  
Rea Psillidou, Planning Policy and Economic Development Manager  
Rosie Green, Policy and Engagement Manager  
Roy Saunders, Democratic Services and Scrutiny Manager  
Carole Leary, Democratic Services Officer

**Also present:** Aldermen Bannister and McCann, 15 members of the public and a journalist from That's Lancashire TV.

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### **COU26 Confirmation of minutes**

Councillor A Vincent proposed and Cllr Bowen seconded a proposal that the minutes of the meeting held on 20 July 2017 be confirmed as a correct record.

Councillor Beavers proposed and Cllr B Stephenson seconded an amendment to add words to the fourth bullet-point of the second paragraph of minute 24(d) (Executive Report of the Planning and Economic Development Portfolio Holder), as follows:

*“and she suggested that Councillors Greenhough and Moon be removed from the Planning Committee”.*

The amendment was lost by 29 votes to 9.

**RESOLVED** that the Minutes of the Council meeting held on 20 July 2017, as circulated with the agenda, be confirmed as a correct record (by 24 votes to 9).

## **COU27    Declarations of Interest**

1. The Mayor (Councillor Collinson) declared a “significant other interest” in agenda item 9 - Wyre Local Plan – because her daughter and son-in-law owned land within a site allocated in the proposed Plan for residential development. She said that there might, therefore, be a perception of a conflict of interest which was likely to prejudice her judgement on the issue. She said that the Deputy Mayor would take the Chair for that item and she would leave the chamber whilst that item was considered.
2. Councillor Ibison also declared a “significant other interest” in agenda item 9 – Wyre Local Plan – because he too had close family members and friends who owned land within sites allocated for development in the Plan and said that he would leave the chamber whilst the item was considered.
3. Councillor A Vincent declared a “personal, non-financial interest” in agenda item 11 – Alliance Agreement for the Development of the Fylde and Wyre Multi-Speciality Community Provider Model – because he was Chairman of Spiral Health, a community interest company which was one of the 28 signatory organisations to the proposed agreement. He said that his interest was not such that he considered that he needed to withdraw from the meeting whilst the item was discussed.

## **COU28    Announcements**

The Mayor made announcements about arrangements for forthcoming Civic and charity events, as follows:

- A casino cocktail night in the grounds of Gift Hall farm Winmarleigh on Saturday 21 October 2017;
- The Northern Festival of Remembrance concert, on Wednesday 8 November 2017;
- A raffle for a luxury 2 night break for two in the lake District in aid of the Mayor’s charities;
- A luncheon at Wyre Bank, on Friday 15 September 2017.

**COU29 Public questions or statements**

None.

**COU30 Questions "On Notice" from councillors**

None.

**COU31 Executive reports**

(a) Leader of the Council (Councillor Gibson)

The leader of the Leader of the Council (Cllr Gibson) submitted a report.

There were no questions or comments from Councillors.

**RESOLVED**: that the report be noted.

(b) Resources Portfolio Holder (Councillor A Vincent)

The Resources Portfolio Holder (Councillor A Vincent) submitted a report. Councillor Vincent congratulated the Finance Team for their excellent work in finalising the Council's Statement of Accounts for 2016/17 and the comments made by the External Auditor, as referred to in paragraph 2.2 of his report.

Councillor A Vincent responded to comments and questions from Councillor B Stephenson and E Stephenson about the future sale of Council assets and, in doing so, reiterated that there were currently no plans to sell any Council owned land on the seaward side of the Fleetwood Promenade.

**RESOLVED** that the report be noted.

(c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Henderson)

The Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Henderson) submitted a report.

Councillor Henderson responded to comments and questions from:

- Councillor Barrowclough about signs on the beach;
- Councillor Hodgkinson about action taken to resolve a parking problem in Ellerbeck Road.

Councillor Henderson also agreed:

- to arrange for Councillor E Anderton to be provided with information on the analysis of responses to the consultation on new dog control orders when available;

- to pass on wishes for a speedy recovery expressed by Cllr Beavers to the recycling operative who had been hit by a vehicle.

**RESOLVED** that the report be noted.

- (d) Planning and Economic Development Portfolio Holder (Councillor Murphy))

The Planning and Economic Development Portfolio Holder (Councillor Murphy) submitted a report.

Cllr Murphy responded to comments and questions from:

- Councillor E Anderton about access to the planning applications portal system via the Council's web site;
- Councillor Barrowclough about the proposals for a fish processing plant at Fleetwood;
- Councillor Fail about comments in the local press relating to the planning application for housing development at Lambs Road, Thornton;
- Councillor S Turner, about the benefits brought to the borough by Myerscough College.

**RESOLVED** that the report be noted.

- (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry)

The Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) submitted a report.

Cllr Berry responded to comments and questions from:

- Councillor Lees, about the potential danger to pedestrians from speeding cyclists on the promenade;
- Councillor A Turner about action taken to improve pedestrian access for residents living in the vicinity of the shops at Marsh Mill;
- Councillor Beavers about possible action to prevent anti-social behaviour taking place in the evenings at Memorial Park, Fleetwood.

Councillor Berry also said that he would arrange for information to be sent to Cllr Barrowclough about the number of complaints received about damage to nearby properties caused by work on the sea defenses.

**RESOLVED** that the report be noted.

- (f) Leisure and Culture Portfolio Holder (Councillor Bowen)

The Leisure and Culture Portfolio Holder (Councillor Bowen) submitted a report.

Councillor Bowen said, in response to a question, that she would arrange for Councillor Smith to be informed which local schools, in addition to Larkholme Primary School, had been invited to participate in the Grassland Project.

**RESOLVED** that the report be noted.

- (g) Health and Community Engagement Portfolio Holder (Councillor V Taylor)

The Health and Community Engagement Portfolio Holder (Councillor Taylor) submitted a report. In the absence of Councillor Taylor, the report was introduced by the Leader of the Council (Councillor Gibson).

The Resources Portfolio Holder and Deputy Leader of the Council (Councillor A Vincent) stated, in response to a question from Councillor Barrowclough, that all the costs incurred by Wyre Council in clearing up the recent oil spillage on the beach would be reimbursed. He said he would arrange for Councillor Barrowclough to be informed of the sums involved when they were known.

Councillor A Vincent said that he would arrange for comments made by Councillor E Anderton about the potential dangers to the water supplies of Wyre residents caused by the fracking site at Preston New Road in Fylde, including a request to write to the Prime Minister, to be passed to Councillor V Taylor.

Councillor A Vincent also responded to questions and comments from Councillor B Stephenson and Councillor Bridge about nuisance caused by seagulls.

**RESOLVED** that the report be noted.

- (h) Comments and questions from Cabinet members

None.

## **COU32 Wyre Local Plan (2011-2013)**

The Planning and Economic Development Portfolio Holder (Councillor Murphy) and the Chief Executive submitted a report seeking approval for the publication of the Local Plan for public consultation and subsequent submission to the Secretary of State for examination.

Councillor Murphy proposed the recommendations in the report, which were seconded by Councillor Henderson.

Councillor Fail proposed and Councillor Barrowclough seconded an amendment to delete recommendations 3.1 to 3.5 and insert the following recommendations instead:

*Defer the consultation in order that the new housing allocations for Thornton Cleveleys and Fleetwood in Para 4.1.18 of Appendix A are removed as a consequence of:-*

- 1. the lack of a strategy within or outside of the Local Plan that has been signed up to showing how the Public Open Space under provision is to be resolved.*
- 2. the lack of a strategy within or outside of the Local Plan to specifically reduce road congestion in Thornton Cleveleys and Fleetwood (Accepting that the current A585 bypass is at least 5 years away from fruition and reduced congestion in Thornton Cleveleys is not a specific outcome of the scheme in any case).*
- 3. the lack of a strategy within or outside of the Local Plan that has been signed up to showing how the rail line from Poulton to Fleetwood will be re-instated.*

A recorded vote was requested by 4 Councillors under Procedure Rule 19.4.

Councillors E Anderton, M Anderton, Barrowclough, Beavers, Fail, Lees, Smith, B Stephenson and E Stephenson voted for the amendment.

Councillors I Amos, R Amos, Ballard, Berry, B Birch, C Birch, Bowen, Bridge, Catterall, Ellison, Gibson, Greenhough, Henderson, Hodgkinson, Ingham, Jones, Kay McKay, Moon, Murphy, Orme, Ormrod, Robinson, A Turner, S Turner, A Vincent, Matthew Vincent, Michael Vincent, Walmsley and Wilson voted against the amendment.

The amendment was therefore lost by 9 votes to 30.

Councillor Fail then proposed and Councillor Barrowclough seconded another amendment, as follows:

*That recommendation 3.1 be amended to read “That the ‘Publication’ draft Wyre Local Plan, labelled as Appendix 1 to this report, be approved for public consultation and that a report of the consultation results together with a revised Local Plan are brought back to Full Council for approval prior to submission to the Secretary of State for examination.”*

*That recommendation 3.3 be amended to read “That the approach to consultation as outlined in paragraphs 5.39 – 5.41 of this report be approved subject to amendment of the paragraphs to reflect that a consultation report and revised Local Plan will be brought back to Full Council for approval prior to submission to the Secretary of State for examination.”*

*That recommendations 3.4 & 3.5 be removed.*

A recorded vote was again requested by four Councillors under Procedure Rule 19.4.

Councillors E Anderton, M Anderton, Barrowclough, Beavers, Fail, Lees, Smith, B Stephenson and E Stephenson voted for the amendment.

Councillors I Amos, R Amos, Ballard, Berry, B Birch, C Birch, Bowen, Bridge, Catterall, Ellison, Gibson, Greenhough, Henderson, Hodgkinson, Ingham, Jones, Kay McKay, Moon, Murphy, Orme, Ormrod, Robinson, A Turner, S Turner, A Vincent, Matthew Vincent, Michael Vincent, Walmsley and Wilson voted against the amendment.

The amendment was therefore lost by 9 votes to 30.

A recorded vote was then requested under Procedure Rule 19.4 on the original proposal that the recommendations set out in the report be approved.

Councillors I Amos, R Amos, Ballard, Berry, B Birch, C Birch, Bowen, Bridge, Catterall, Ellison, Gibson, Greenhough, Henderson, Hodgkinson, Ingham, Jones, Kay McKay, Moon, Murphy, Orme, Ormrod, Robinson, A Turner, S Turner, A Vincent, Matthew Vincent, Michael Vincent, Walmsley and Wilson voted for the proposal. Councillors E Anderton, M Anderton, Barrowclough, Beavers, Fail, Lees, Smith, B Stephenson and E Stephenson voted against the proposal, which was therefore carried by 30 votes to 9.

**RESOLVED:**

1. That the 'Publication' draft Wyre Local Plan, labelled as Appendix 1 to the report, be approved for public consultation and thereafter submission to the Secretary of State for examination, provided the public consultation does not raise issues which require substantive alterations to the draft Wyre Local Plan.
2. That the Sustainability Appraisal Report accompanying the 'Publication' draft Wyre Local Plan, labelled as Appendix 2 to the report, be approved for public consultation.
3. That the approach to consultation outlined in paragraphs 5.39 – 5.41 of this report be approved.
4. That powers be delegated to the Head of Planning Services and, in his absence to the Chief Executive, to make amendments to the 'Publication' draft Wyre Local Plan in consultation with the Planning and Economic Development Portfolio Holder, before it is published or submitted for examination - Such amendments could include (but not limited to) improvements to the clarity of the document, factual and typing errors and necessary updates to take account of Development Management decisions from August 2017 onwards and final recommendations from the Viability Assessment, Habitat Regulation Assessment and 2017 Strategic Housing Market Assessment Addendum III.
5. That the 'Publication' draft Wyre Local Plan be approved for Development Management purposes, replacing the Core Strategy Preferred Options in the Development Management process from the date of publication.

**COU33     Audit Committee Periodic Report**

The Chairman of the Audit Committee (Councillor McKay) submitted a report setting out the current position on issues being dealt with by the Committee.

Cllr McKay, when introducing her report, echoed comments made earlier in the meeting by the Resources Portfolio Holder praising the Finance Team for submitting the Council's final accounts for 2016/17 so promptly and for obtaining an unqualified report from the external auditor. Those comments were endorsed by Cllr E Anderton.

**RESOLVED** that the report be noted.

**COU34     Alliance Agreement for the Development of the Fylde and Wyre Multi-Speciality Community Provider Model**

The Health and Community Engagement Portfolio Holder (Cllr Taylor) and the Service Director Health and Wellbeing submitted a report on a proposed agreement for the development of a new model for the provision of health and social care services in Fylde and Wyre. In the absence of Cllr Taylor, the report was introduced by Cllr A Vincent.

Councillor Beavers proposed and Councillor Fail seconded an amendment proposing that a decision on the recommendation be deferred until a paper copy of the Alliance Agreement, listed as Appendix 1 to the report and published on the Council's web site, had been submitted to and considered by the full Council. The amendment was lost by 9 votes to 32.

**RESOLVED** (by 30 votes to 9) that Wyre Council would be a signatory to the Alliance Agreement for the Development of the Fylde and Wyre Multi-Speciality Community Provider Model.

**COU35     Notices of Motion**

None.

The meeting started at 7.00 pm and finished at 9.09 pm.



## Council Minutes

The minutes of the Council meeting held on Thursday, 28 September 2017 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

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### **Councillors present:**

The Mayor, Councillor Alice Collinson and the Deputy Mayor, Councillor Julie Robinson

Councillors Ian Amos, Rita Amos, Emma Anderton, Marge Anderton, Lady Dulcie M Atkins, Howard Ballard, Michael Barrowclough, Lorraine Beavers, Roger Berry, Barry Birch, Colette Birch, Lynne Bowen, Simon Bridge, Sue Catterall, Ian Duffy, Ruth Duffy, Emma Ellison, Ron Greenhough, David Henderson, John Hodgkinson, Graham Holden, John Ibison, Tom Ingham, Andrea Kay, Terry Lees, Paul Moon, Pete Murphy, Phil Orme, Patsy Ormrod, Sue Pimbley, Ron Shewan, Christine Smith, Ann Turner, Shaun Turner, Alan Vincent, Matthew Vincent, Michael Vincent, Lynn Walmsley and Val Wilson

**Apologies:** Councillors Balmain, Fail, Jones, McKay, B Stephenson and E Stephenson. Cllr Gibson was not present.

### **Officers present:**

Garry Payne, Chief Executive  
Marianne Hesketh, Service Director Performance and Innovation  
Mark Broadhurst, Service Director Health and Wellbeing  
Mark Billington, Service Director People and Places  
Emily Wareing, Engagement and Communications Officer  
Roy Saunders, Democratic Services and Scrutiny Manager  
Rosie Green, Policy and Engagement Manager

**Also present:** Aldermen Bannister, Brooks and Mutch, 14 members of the public and one member of the press.

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### **COU37 Councillor Vivien Taylor**

A minutes silence was held in memory of Cllr Vivien Taylor.

### **COU38 Removal of Councillor Gibson as Leader of the Council**

The following notice of motion, supported by Councillors I Amos, R Amos, Lady Atkins, Ballard, Balmain, Barrowclough, Berry, B Birch, C Birch, Bowen, Bridge, Catterall, Ellison, Greenhough, Henderson, Hodgkinson, Holden, Ibison, Ingham, Kay, Moon, Murphy, Orme, Ormrod, Pimbley, Robinson, V Taylor, S Turner, A Vincent, Matthew Vincent, Michael Vincent, Walmsley and Wilson, was submitted in accordance with paragraph 14 of the Council Procedure Rules in Part 4.01 of the Constitution:

*“That Councillor Peter Gibson be removed from the office of Leader of the Council with immediate effect.”*

The motion was proposed by Cllr A Vincent and seconded by Cllr Moon.

**RESOLVED:** (by 31 votes to 0) that Councillor Peter Gibson be removed from the office of Leader of the Council with immediate effect.

### **COU39 Appointment of an Interim Leader of the Council**

The following notice of motion, supported by Councillors I Amos, R Amos, Lady Atkins, Ballard, Balmain, Barrowclough, Berry, B Birch, C Birch, Bowen, Bridge, Catterall, Ellison, Greenhough, Henderson, Hodgkinson, Holden, Ibison, Ingham, Kay, Moon, Murphy, Orme, Ormrod, Pimbley, Robinson, V Taylor, S Turner, Matthew Vincent, Michael Vincent, Walmsley and Wilson, was submitted in accordance with paragraph 14 of the Council Procedure Rules in Part 4.01 of the Constitution:

1. *“That, if the proposal to remove Cllr Peter Gibson as Leader is approved, Cllr Alan Vincent be appointed as interim Leader of the Council until 7 December 2017 at the latest.”*
2. *“That, at the Council meeting on 7 December 2017 (or at an earlier extraordinary meeting of the Council convened for the purpose) a motion be submitted to dissolve the interim arrangement, remove Cllr Alan Vincent from the office of Leader of the Council and to appoint a Leader until the Annual Council meeting after the next election in May 2019.”*

The motion was proposed by Cllr Henderson and seconded by Cllr Murphy.

Following a debate, the motion was carried (by 31 votes to 8) and it was

**RESOLVED:**

1. “That Cllr Alan Vincent be appointed as interim Leader of the Council until 7 December 2017 at the latest.”
2. “That, at the Council meeting on 7 December 2017 (or at an earlier extraordinary meeting of the Council convened for the purpose) a motion be submitted to dissolve the interim arrangement, remove Cllr

Alan Vincent from the office of Leader of the Council and to appoint a Leader until the Annual Council meeting after the next election in May 2019.”

Cllr A Vincent referred to the incredibly sad and sudden death the previous day of Vivien Taylor. His comments were endorsed by Cllr Beavers.

Cllr Vincent said that he would consider arrangements for the appointment of a replacement Health and Community Engagement Portfolio in due course and inform Council accordingly.

Cllr Vincent confirmed that, in the meantime, the members of his Cabinet would be Councillors Berry, Bowen, Henderson and Murphy, who would each retain their former portfolio holder responsibilities and, that he would himself undertake the responsibilities of the Resources Portfolio Holder. He announced that the Deputy Leader until 7 December 2017 would be Cllr Bowen.

The meeting started at 7.00 pm and finished at 7.28 pm.

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**COUNCIL MEETING**  
**Thursday 19 October 2017**

**AGENDA ITEM 6**

**PUBLIC QUESTIONS OR STATEMENTS**

No questions have been received from members of the public under Procedure Rule 9 by the deadline of 12.00 noon on Friday 13 October, 2017.

Published Friday 13 October, 2017  
Democratic Services  
Tel: 01253 887481

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**COUNCIL MEETING**  
**Thursday 19 October 2017**

**AGENDA ITEM 7**

**QUESTIONS "ON NOTICE" FROM COUNCILLORS**

No questions have been received from Councillors under Procedure Rule 11.1 by the deadline of 12.00 noon on Friday 13 October 2017.

Published 13 October, 2017  
Democratic Services  
Tel: 01253 887481

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| Report of:                                                                        | To:     | Date            | Item No. |
|-----------------------------------------------------------------------------------|---------|-----------------|----------|
| Cllr. Alan Vincent,<br>Leader of the Council<br>and Resources<br>Portfolio Holder | Council | 19 October 2017 | 8(a)     |

|                                                                               |
|-------------------------------------------------------------------------------|
| <b>Executive Report: Leader of the Council and Resources Portfolio Holder</b> |
|-------------------------------------------------------------------------------|

## 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on a number of issues as set out below.

## 2. Finance

- 2.1 The Council's Medium Term Financial Plan went before Cabinet last night and was the subject of tonight's pre-council session. The plan shows our financial forecast for the current year and three years ahead with a revised projected gap of £2.4m in 2020/21 largely owing to the anticipated lifting of the 1% pay award cap in 2018/19 and beyond. The date for the Chancellor's budget speech has been announced as the 22 November and in advance of this a technical consultation paper on the 2018/19 Local Government Finance Settlement has been produced for local authorities to consider. Ultimately the full details and their impact on Wyre's finances will only be known in December and as a result, the forecast will be further updated in the New Year to reflect the outcome of the wider consultation process on the settlement.
- 2.2 Members will remember that on 19 January 2017 a report was brought to Full Council to allow us to opt into the national procurement exercise for external auditor appointments from 2018/19. The outcome of the tender exercise has been announced and subject to final confirmation, our new external auditors will be Deloitte LLP from the 1 April 2018. This will mean that KPMG will support us in the closure of accounts process for 2017/18 but will then no longer act as our external auditors. This will be the first change in external auditors for a number of years and the Finance team will be working hard to ensure a smooth transition, ably supported by both firms.

### **3. Human resources**

- 3.1** A number of staff briefings have been held and overall feedback has been very positive. A key element of the briefings was to share with staff our vision, goals and values and to provide a budget update. There was also a focus group session which allowed staff to contribute ideas around our big goal relating to 'financial discipline and commercial awareness'. There were lots of good ideas around ways the council could save money or generate new income streams and these will now be considered by CMT.
- 3.2** Following on from these briefings, we are also commissioning some commercial awareness training. North West Employers have been engaged to deliver this training and half day sessions are planned for end of October / November. This training is part of our staff development programme to equip staff with the right tools to help them become more commercial aware and identify opportunities to plug the financial gap.

### **4. Procurement**

- 4.1** A new contract is currently being agreed with Carlsberg which will achieve some savings and will also introduce new processes which will reduce the amount of wastage of drinks during the cleaning process.

### **5. Asset management**

- 5.1** We are working in partnership with Lancashire West Citizens Advice Bureau (CAB) to develop a Digital Hub at Fleetwood Market. The CAB are keen to help our residents develop basic digital skills and want to offer this training and support in Wyre. It was felt that the market is ideally placed to meet this local demand for bridging this skills gap. The CAB will oversee the day-to-day running of the Digital Hub and will provide all the IT equipment and staffing. It is hoped that the Hub will be live by end of October.

### **5. Comments and questions**

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/17/1910 8(a)



| Report of:                                                                          | To:     | Date            | Item No. |
|-------------------------------------------------------------------------------------|---------|-----------------|----------|
| Cllr David Henderson,<br>Street Scene, Parks<br>and Open Spaces<br>Portfolio Holder | Council | 19 October 2017 | 8(b)     |

|                                                                               |
|-------------------------------------------------------------------------------|
| <b>Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder</b> |
|-------------------------------------------------------------------------------|

## 1. Purpose of report

1.1 To inform council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

## 2. Street Scene

2.1 The joint Animal Welfare event held with The Dogs Trust at Asda Fleetwood on the 20 September was well attended and I would personally like to thank the Dogs Trust for their continued support.

A further event is planned for Wednesday 18 October at Cleveleys Community Centre.

## 3. Waste & Recycling

3.1 As reported in September's meeting, council officers and team members from Veolia attended the National APSE Service Awards. Unfortunately on this occasion Wyre was not successful, but it is still a great achievement for the services and teams to be finalists and recognised as within the top six of the country for the categories of the Best Team of the Year and The Best Public / Private Sector Partnership.

3.2 The Green Waste Subscription Service continues to be well supported.

The last green waste collections prior to the annual service suspension over the winter period will take place in the weeks commencing 4 and 11 December (dependant on the cycle of collections) and will resume on the weeks commencing 15 and 22 January (depending on the cycle of collections). Annual Service calendars containing this information will be distributed prior to the last scheduled collection.

## **4 Parks and Open Spaces**

- 4.1** Proposals for the restoration work and activity programme for the Mount Garden continue to be developed and ideas tested for features such as a heritage-themed trail for families and improvement of the planting in the Mary Hope Garden.

A visit by the Lancashire Gardens Trust was hosted on the 21 September and a presentation about the project provided for Fleetwood Civic Society 27 September.

- 4.2** The team continue to support community groups to deliver improvement projects. We are currently preparing proposals in collaboration with the Friends of Jubilee Gardens for improvements that develop community use in response to the findings of an initial public consultation exercise completed by the group.

## **5. Comments and questions**

- 5.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

arm/ex/cou/cr/17/1910 8(b)



| Report of:                                                                        | To:     | Date            | Item No. |
|-----------------------------------------------------------------------------------|---------|-----------------|----------|
| Cllr Peter Murphy,<br>Planning and<br>Economic<br>Development Portfolio<br>Holder | Council | 19 October 2017 | 8(c)     |

**Executive Report: Planning and Economic Development Portfolio Holder**

**1. Purpose of report**

1.1 To inform Council of progress on key objectives and the current position on issues within the Planning and Economic Development Portfolio, as set out below.

**2. Coastal Community Teams (Fleetwood and Cleveleys)**

**Fleetwood**

2.1 We are continuing to support new and existing businesses and to date 20 town centre businesses (one more this quarter) have received funding towards shop front improvements. All the monies have been committed and spend will be completed by Autumn. There will be a final Annual Review to be submitted to DCLG next year.

**Cleveleys**

2.2 Excellent progress is being made in a number of areas. There are in excess of 300 bollards and associated signage markers in Cleveleys and HMP Kirkham are continuing to spend a day a week in Cleveleys for the foreseeable future carrying out works well into next year. A new Town Centre Team of volunteers are looking after the planters and beds in the town centre and engaging local people to take pride in the town. Specialty markets and events are being considered for next year.

**3. Hillhouse Enterprise Zone (EZ)**

3.1 Consultants Mott Macdonald are continuing work on the Hillhouse Masterplan. Our officers are continuing to play an active part in helping to develop this Masterplan. The Masterplan will determine the overall development phasing and plan framework and required infrastructure in particular utility upgrades and highway access. It is hoped that this will be completed by the end of October 2017 along with an implementation and marketing plan, which will be completed by Genecon.

- 3.2 The EZ signage board designs have now been finalised. Detailed location plans are now being drawn up with the help of Wyre Planning Officers and Lancashire County Council to determine the exact locations and permissions needed for the erection of the signs.
- 3.3 Marketing Lancashire presented the marketing collateral at the Masterplan Consultation event on 5 September at AFC Fylde. They are continuing to prepare marketing collateral for the main launch of the Lancashire Advanced Manufacturing and Energy Cluster (LAMEC) branding, which will take place at a large property event - Le Marché International des Professionnels de l'Immobilier (MIPIM) UK at London's Olympia on 18 & 19 October. Wyre Council Officers and NPL attended to represent and promote Hillhouse EZ.

#### **4. Business support**

- 4.1 After the success of the recent Wyred Up business networking event at Fleetwood Golf Club on 5 September, we are organising a more bespoke social media training session for Wyre businesses. The theme was 'Social Media for Business' and was delivered by DigiEnable. Over 40 delegates attended and the feedback received was excellent. 8 members showed interest in attending a more practical session by DigiEnable to enable them to develop social media pages on a more 1-2-1 basis. A session will be held here at the Civic Centre over the next few weeks.
- 4.2 Wyre Business Awards will be held on Thursday 30 November at the Marine Hall, Fleetwood. The nominations are open now until 27 October and the ticket booking line is also now live on the Marine Hall website. We have already had one large sponsor and we will be continuing to promote this prestigious event to our local businesses.

#### **5. Planning policy**

##### **Local Plan**

- 5.1 The 'Publication' draft Wyre Local Plan together with the Sustainability Appraisal, (SA) was approved by Council on the 7 September for publication followed by submission to the Secretary of State examination.
- 5.2 The 'Publication' draft Wyre Local Plan was published on the 22 September 2017 for a six week public consultation on the soundness and legal compliance of the Plan. The SA was also published for consultation. The consultation ends at 17.00 hours on Friday 3 November 2017.
- 5.3 Copies of the Local Plan and the SA were deposited in all local libraries and also at the YMCA at Thornton and the Community Centre at Cleveleys. Public notices were placed in the three local papers on Wednesday 20 September 2017 in advance of the start of the consultation. A letter/email was sent to all persons who have registered on the Local Plan consultees' database advising them of the start of the consultation. All Parish and Town Councils were provided with a copy of the Local Plan and SA to assist them in consulting with their communities.

- 5.4** Evidence and background documents supporting the Local Plan were made available on the Council's website.

### **Neighbourhood Plans**

- 5.5** A neighbourhood area was approved for Barton in September.

## **6. Comments and questions**

- 6.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/17/1910 8(c)

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| Report of:                                                                                 | To:     | Date            | Item no. |
|--------------------------------------------------------------------------------------------|---------|-----------------|----------|
| Cllr Roger Berry,<br>Neighbourhood<br>Services and<br>Community Safety<br>Portfolio Holder | Council | 19 October 2017 | 8(d)     |

|                                                                                       |
|---------------------------------------------------------------------------------------|
| <b>Executive Report: Neighbourhood Services and Community Safety Portfolio Holder</b> |
|---------------------------------------------------------------------------------------|

**1. Purpose of report**

**1.1** To inform council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

**2. Licensing**

**2.1 Targeted enforcement to address under-age drinking and associated anti-social behaviour** - Over the summer some of our communities experienced problems of anti-social behaviour from groups of youth's involved in under-age drinking.

**2.2** Multi-agency work is underway in order to try to address the problem but a significant concern appears to be how easy it has been for these children to access alcohol. As a result, on 14 September, our Licensing Team together with officers from Lancashire County Council Trading Standards and the Police carried out under-age drinking tests at various licenced establishments in Fleetwood. The majority of the establishments asked for proof of age, but this was not universal and any establishment found serving alcohol to children should expect follow up enforcement action.

**2.3** Another source of the alcohol for some children has been found to be from parents. Clearly this too is unacceptable and I think we must continue to be forthright in discouraging all adults, including parents, from allowing children to have alcohol in their possession as some parents are either giving their children alcohol or allowing them to take alcohol out of their homes.

### 3. Community Safety

**3.1 White Ribbon Accreditation for Lancashire** – I am pleased that Lancashire is now the first county in the country to gain White Ribbon Accreditation. We have supported the Police and Crime Commissioner in his pursuit of this accreditation and will be supporting further White Ribbon Campaign work over the coming year. The White Ribbon Campaign is about raising awareness amongst men that domestic violence in all its forms is unacceptable and asks men to be advocates for the cause by pledging their support for the campaign.

**3.2 Wyre Voice** - The latest copy of Wyre Voice (Autumn 2017) has been used to highlight a number of important Community Safety matters including the White Ribbon campaign highlighted above. It also included an article about anti-social behaviour carried out by groups of youths damaging community assets such as Marine Hall, Fleetwood Market and a number of the Councils parks. These assets help make Wyre a great place to live, work and visit and damaging them is an attack on our community as a whole. Within the magazine is an open letter to parents of all children, asking them to ensure that their children are not involved in such activities, not least because they could end up with a criminal record. The magazine also high-lighted Prevent as part of the UK Counter Terrorism Strategy. The main aim of Prevent is to stop people from becoming terrorists or supporting terrorism. At the heart of Prevent is safeguarding children and adults and providing early intervention to protect and divert people away from being drawn into terrorist activity. The magazine articles highlighted are available on-line by following the attached [link](https://issuu.com/wyrecouncil1/docs/wyre_voice_autumn_2017_no_cb)  
[https://issuu.com/wyrecouncil1/docs/wyre\\_voice\\_autumn\\_2017\\_no\\_cb](https://issuu.com/wyrecouncil1/docs/wyre_voice_autumn_2017_no_cb)

### 4. Police and Crime Panel for Lancashire

**4.1** I attended a recent meeting of the Panel which included a presentation on the call centre at Police Headquarters at Hutton which responds to all 999 and 101 calls made within the County. The demands on the service are both increasing and becoming more complex and as a result calls are taking longer to answer. From April to June of this year 999 calls have increased nearly 20% compared with the same period in 2016 and on one day in June some 1200 999 calls were made. The service deals not only with reports of crime and anti-social behaviour but also finds itself having to assist cases of missing persons and those suffering from mental health issues. A trial has taken place in which calls were routed geographically to a team dealing exclusively with that police division. The trial has proved successful and it is proposed to extend it to the two remaining divisions by next summer.

### 5. Neighbourhood Watch

**5.1** I have also attended a meeting of the Garstang and Over Wyre Neighbourhood Watch Association who are proposing to amalgamate and extend their membership to include Thornton Cleveleys and Poulton-le-Fylde under the designation of Wyre Neighbourhood Watch Association. Watch Co-ordinators and new members will be welcomed

and should contact the Chairman, Jim Proctor, at [jimproctor87@gmail.com](mailto:jimproctor87@gmail.com).

**6. Comments and questions**

- 6.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

arm/ex/cou/cr/17/1910 8(d)

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| Report of:                                                   | To:     | Date            | Item No. |
|--------------------------------------------------------------|---------|-----------------|----------|
| Cllr Lynne Bowen,<br>Leisure and Culture<br>Portfolio Holder | Council | 19 October 2017 | 8(e)     |

|                                                               |
|---------------------------------------------------------------|
| <b>Executive Report: Leisure and Culture Portfolio Holder</b> |
|---------------------------------------------------------------|

**1. Purpose of report**

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Leisure and Culture Portfolio, as set out below.

**2. Arts, Events and Volunteering**

- 2.1 **Fleetwood Market** - Due to the success of the artist residency Linda Copeland is continuing her work at Fleetwood Market supplying a series of craft workshops and installations in the lead up to Halloween, Bonfire Night and Christmas. Along with the artist in residency there will be community performances, the involvement of local schools in carol singing and other activities.
- 2.2 **Larkholme Grasslands** - A brief for two local artists has been cascaded out for advert to deliver the autumn workshops with Larkholme Primary school in November. The artists will be delivering a creative workshop and a poetry/creative writing workshop with the children. We hope to incorporate some of the children's designs onto structures such as seats, bridges & wind-shelters.
- 2.3 **Art on the prom in Cleveleys** – An artist has been selected for 2D step art on Cleveleys promenade. The successful artist, Selina Somalya, was chosen against criteria that included design, consistency on the theme of the mythic coastline and also on her use of appropriate weather resistant materials.
- 2.4 **Events** - Despite the weather conditions Fleetwood Triathlon was well supported and received coverage from local press and radio. Autumn will see bonfire and firework celebrations in Poulton, Fleetwood and Garstang. Work continues to plan and co-ordinate the events programme across Wyre for 2018 as the number of events taking place continues to grow.

### 3. Sports Development

- 3.1 Performance Passes** – Two local athletes, Paul Howlett from Carleton and Christine Brook from Thornton Cleveleys have both been awarded performance passes to use our leisure centres to support their training. Both represent Great Britain in their respective age groups in the sport of triathlon. The costs of competing at a national level are well documented and the performance pass scheme allows our elite sportsmen and women free access to our facilities. Paul and Christine are very grateful for this support and have agreed to support appropriate community based events in return.
- 3.2 Satellite Clubs** - Lancashire Sport Partnership has successfully been granted funding to continue to develop the provision of Satellite Clubs across Lancashire for the next 18 months. Funded by Sport England, Satellite Clubs are local sport and physical activity clubs designed around the needs and motivations of young people to provide them with positive, enjoyable experiences that make it easy for them to become active or to develop more regular activity habits. Wyre has benefitted from this funding over the last three years and we have been promoting a series of information sharing events to our delivery partners to encourage new applications.

### 4. Tourism

- 4.1 Heritage Open Days – 7 to 10 September 2017**  
Wyre had an extensive programme of buildings open and tours taking place as part of the 2017 Heritage Open Days programme. This included a varied Fleetwood programme coordinated by Fleetwood Civic Society. Data is still being gathered but a range of Council buildings were open to the public including Marine Hall, Fleetwood Cemetery and Marsh Mill. Marine Hall was especially popular with nearly 500 visitors.
- 4.2 Group Leisure and Travel Show – 12 October 2017**  
We will be actively promoting group visit options to Wyre in October at the NEC in Birmingham. Suggested tour itineraries will be provided to group planners, coach drivers and tour operators with a view to encouraging visits to the Borough and its attractions. The target is to increase the number of group short breaks visiting Wyre.
- 4.3 Marsh Mill – 223rd Birthday Party – 21 and 22 October 2017**  
Marsh Mill will open its doors for a special birthday party celebrating its 223rd birthday. There will be tours and activities throughout the weekend.

### 5. Comments and questions

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



| Report of:                               | To:     | Date            | Item No. |
|------------------------------------------|---------|-----------------|----------|
| Cllr A Vincent,<br>Leader of the Council | Council | 19 October 2017 | 8(f)     |

|                                                          |
|----------------------------------------------------------|
| <b>Executive Report: Health and Community Engagement</b> |
|----------------------------------------------------------|

**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on Health and Community Engagement matters, as set out below.

**2. Community engagement**

**2.1 Local Plan Engagement Support** - Wyre's Local Plan consultation is now well under way with the main purpose being for residents to comment on the soundness of the proposed plan. In order to help achieve this significant engagement advice and support for the consultation process has been provided. This has included the design and development of online representation forms, highlighting the considerations regarding how the results would be analysed and enabling access via the corporate consultation portal on the council website. A media release was sent out to coincide with the launch date on Friday 22 September, this same information sent out widely to stakeholders including to Parish and Town Councils.

**3. Health and wellbeing**

**3.1 Empowering People and Communities – update on funding bid**  
 Recently, working with GP practices in Thornton and Poulton-le-Fylde (the Wyre Integrated Neighbourhood) we submitted a bid for funding to establish a social prescribing project to address loneliness and isolation within these communities. The bid was successful and we will be working with local GPs over coming months to design and implement a project to connect residents with local events and social activities.

**3.2 FYi Directory – a New Directory of Services for the Fylde Coast**  
 Together with Fylde Council, Blackpool Council and Lancashire County Council we have been supporting NHS Fylde and Wyre Clinical Commissioning Group in the development of a new directory of services for the Fylde Coast. The new FYi Directory will enable Fylde Coast residents to be able to find local health, social and community services information at the click of a button. Listings range from statutory health and social care services to local sports clubs, community support groups and links to many of our services and volunteering opportunities.

- 3.3 Accessible online at [www.fyidirectory.co.uk](http://www.fyidirectory.co.uk) the directory is amongst the first of its kind in the country and will soon be used by GP's and other health staff to refer patients into positive activities and preventative support.
- 3.4 The directory is still developing and so I would appeal to all of our community groups and service providers to ensure they register their activities and events so that as many residents as possible access services and activities beneficial to health and wellbeing.

#### 4. Environmental health

- 4.1 **Seagull Public Space Protection Order – Consultation** The consultation period for the proposed Public Space Protection Order banning the feeding of seagulls in certain areas of Cleveleys, Fleetwood and Knott End has now concluded. The response was huge with over 300 responses. The responses are being analysed and will be used to inform if we take the proposal forward.
- 4.2 **Joint Home Office Immigration, Food Safety and Licensing Inspections** On 23 August Home Office officials from the Merseyside, Cheshire and Lancashire Immigration Compliance and Enforcement Team accompanied officers from our Food Safety and Licensing Team on visits to twelve takeaway premises in Poulton-le-Fylde and Thornton-Cleveleys.
- 4.3 All the visits were unannounced and involved food safety and licensing inspections and immigration checks. The joint working allowed the Immigration Officers to visit premises in a pastoral capacity (i.e. not in enforcement uniform) and chat to people in the businesses to establish their immigration status.
- 4.4 Companies who either knowingly take on illegal workers or ignore their legal obligations to carry out pre-employment checks can expect to face fines. Such behaviour helps to encourage illegal immigration, cheats the taxpayer, undercuts honest employers and denies legitimate job seekers employment opportunities. The Home Office have requested the opportunity to accompany our officers on further inspections.

#### 5. Comments and questions

- 5.1 In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents on this report or on any Health and Community Engagement matters. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



| Report of:                                                                                                    | Meeting | Date            | Item No. |
|---------------------------------------------------------------------------------------------------------------|---------|-----------------|----------|
| The Leader of the Council (Cllr A Vincent) and Service Director Performance and Innovation (Marianne Hesketh) | Council | 19 October 2017 | 9        |

|                                     |
|-------------------------------------|
| <b>Calendar of Meetings 2018/19</b> |
|-------------------------------------|

**1. Purpose of report**

1.1 To enable a proposed programme of meetings for 2018/19 to be confirmed.

**2. Outcomes**

2.1 Effective democratic decision making.

**3. Recommendation**

3.1 That the Calendar of Meetings for 2018/19, attached as Appendix 1, be approved.

**4. Background**

4.1 The proposed programme of meetings for 2018/19 follows a similar pattern to the programme for the current year.

**5. Key issues and proposals**

5.1 The suggested times, frequency and dates for each type of meeting are listed in Appendix 2. Any adjustments to the usual pattern are referred to in the text. Only minor changes are proposed.

| <b>Financial and legal implications</b> |                                                                                                          |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------|
| Finance                                 | None arising directly from this report.                                                                  |
| Legal                                   | The proposed schedule of meetings meets with the requirements of the law and the Council's Constitution. |

**Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

| <b>implications</b>    | <b>✓ / x</b> |
|------------------------|--------------|
| community safety       | x            |
| equality and diversity | x            |
| sustainability         | x            |
| health and safety      | x            |

| <b>risks/implications</b> | <b>✓ / x</b> |
|---------------------------|--------------|
| asset management          | x            |
| climate change            | x            |
| data protection           | x            |

| <b>report author</b> | <b>telephone no.</b> | <b>email</b>             | <b>date</b> |
|----------------------|----------------------|--------------------------|-------------|
| Roy Saunders         | 01253 887481         | roy.saunders@wyre.gov.uk | 25/09/2017  |

| <b>List of background papers:</b> |             |                                       |
|-----------------------------------|-------------|---------------------------------------|
| <b>name of document</b>           | <b>date</b> | <b>where available for inspection</b> |
| None                              | -           | -                                     |

**List of appendices**

Appendix 1 Proposed Calendar of Meetings for 2018/19

Appendix 2 List of proposed dates of meetings for 2018/19

arm/ex/cou/cr/17/1910rs1

## CALENDAR OF MEETINGS 2018/19

|     | MAY            | JUNE        | JULY       | AUGUST      | SEPTEMBER    | OCTOBER     | NOVEMBER   | DECEMBER   | JANUARY     | FEBRUARY     | MARCH       | APRIL       | MAY         |
|-----|----------------|-------------|------------|-------------|--------------|-------------|------------|------------|-------------|--------------|-------------|-------------|-------------|
| MON |                |             |            |             |              | 1           |            |            |             |              |             | 1           |             |
| TUE | 1              |             |            |             |              | 2           |            |            | 1           |              |             | 2           |             |
| WED | 2 PLAN (MB)CAB |             |            | 1 (CMT)PLAN |              | 3 PLAN (MB) |            |            | 2 PLAN      |              |             | 3 (CMT)PLAN | 1 (CMT)     |
| THU | 3              |             |            | 2           |              | 4           | 1          |            | 3           |              |             | 4           | 2 ELECTIONS |
| FRI | 4              | 1           |            | 3           |              | 5           | 2          |            | 4           | 1            | 1           | 5           | 3           |
| SAT | 5              | 2           |            | 4           | 1            | 6           | 3          | 1          | 5           | 2            | 2           | 6           | 4           |
| SUN | 6              | 3           | 1          | 5           | 2            | 7           | 4          | 2          | 6           | 3            | 3           | 7           | 5           |
| MON | 7 BH           | 4           | 2 E&A      | 6           | 3 LG         | 8           | 5          | 3 LG       | 7 O&S       | 4            | 4 LG        | 8 LG        | 6 BH        |
| TUE | 8 AUD          | 5           | 3          | 7           | 4 CG         | 9           | 6          | 4 CG       | 8           | 5            | 5 CG        | 9 CG        | 7           |
| WED | 9 (CMT)        | 6(CMT)PLAN  | 4(CMT)PLAN | 8 (MB)      | 5PLAN(MB)CAB | 10 (CMT)    | 7(CMT)PLAN | 5(CMT)PLAN | 9 (CMT)     | 6 (CMT)PLAN  | 6 (CMT)PLAN | 10 (MB)     | 8           |
| THU | 10 COU ANN     | 7           | 5          | 9           | 6 COU        | 11          | 8          | 6 COU      | 10          | 7            | 7 COU**     | 11 COU      | 9           |
| FRI | 11             | 8           | 6          | 10          | 7            | 12          | 9          | 7          | 11          | 8            | 8           | 12          | 10          |
| SAT | 12             | 9           | 7          | 11          | 8            | 13          | 10         | 8          | 12          | 9            | 9           | 13          | 11          |
| SUN | 13             | 10          | 8          | 12          | 9            | 14          | 11         | 9          | 13          | 10           | 10          | 14          | 12          |
| MON | 14             | 11 LG       | 9          | 13          | 10 O&S       | 15 LG       | 12         | 10         | 14 LG       | 11 O&S       | 11 CDG      | 15          | 13          |
| TUE | 15             | 12 CG       | 10         | 14          | 11           | 16 CG       | 13 AUD     | 11         | 15 CG       | 12           | 12 AUD      | 16          | 14          |
| WED | 16 (MB)        | 13 (MB) CAB | 11(MB) CAB | 15 (CMT)    | 12 (CMT)     | 17 (MB) CAB | 14 (MB)    | 12 (MB)    | 16 (MB) CAB | 13(MB) CAB** | 13 (MB)     | 17(CMT)     | 15          |
| THU | 17             | 14 COU      | 12         | 16          | 13           | 18 COU      | 15 STA     | 13         | 17 COU      | 14           | 14 STA      | 18          | 16 COU ANN  |
| FRI | 18             | 15          | 13         | 17          | 14           | 19          | 16         | 14         | 18          | 15           | 15          | 19 BH       | 17          |
| SAT | 19             | 16          | 14         | 18          | 15           | 20          | 17         | 15         | 19          | 16           | 16          | 20          | 18          |
| SUN | 20             | 17          | 15         | 19          | 16           | 21          | 18         | 16         | 20          | 17           | 17          | 21          | 19          |
| MON | 21 O&S         | 18 CDG      | 16 LG      | 20          | 17 CDG       | 22 O&S      | 19         | 17 CDG     | 21          | 18           | 18 O&S      | 22 BH       | 20          |
| TUE | 22             | 19 AUD      | 17 CG      | 21          | 18           | 23          | 20         | 18         | 22          | 19           | 19          | 23          | 21          |
| WED | 23 (CMT)       | 20 CMT      | 18 (CMT)   | 22 (MB)     | 19 (MB)      | 24 (CMT)    | 21(CMT)    | 19 (CMT)   | 23 (CMT)    | 20 (CMT)     | 20 (CMT)    | 24(MB) CAB  | 22          |
| THU | 24             | 21 STA      | 19 COU     | 23          | 20           | 25 LIC      | 22         | 20         | 24          | 21           | 21          | 25 LIC      | 23          |
| FRI | 25             | 22          | 20         | 24          | 21           | 26          | 23         | 21         | 25          | 22           | 22          | 26          | 24          |
| SAT | 26             | 23          | 21         | 25          | 22           | 27          | 24         | 22         | 26          | 23           | 23          | 27          | 25          |
| SUN | 27             | 24          | 22         | 26          | 23           | 28          | 25         | 23         | 27          | 24           | 24          | 28          | 26          |
| MON | 28 BH          | 25 O&S      | 23         | 27 BH       | 24           | 29 E&A      | 26 O&S     | 24         | 28          | 25 E&A       | 25          | 29 O&S      | 27 BH       |
| TUE | 29             | 26          | 24 AUD     | 28          | 25           | 30          | 27         | 25 BH      | 29          | 26           | 26          | 30          | 28          |
| WED | 30 (MB)        | 27(MB)      | 25 (MB)    | 29 (CMT)    | 26 (CMT)     | 31 (MB)     | 28 (MB)CAB | 26 BH      | 30 (MB)     | 27 (MB)      | 27 (MB)CAB  |             | 29          |
| THU | 31 LIC         | 28 LIC      | 26 LIC     | 30 LIC      | 27 LIC       |             | 29 LIC     | 27         | 31 LIC      | 28 LIC       | 28 LIC      |             | 30          |
| FRI |                | 29          | 27         | 31          | 28           |             | 30         | 28         |             |              | 29          |             | 31          |
| SAT |                | 30          | 28         |             | 29           |             |            | 29         |             |              | 30          |             |             |
| SUN |                |             | 29         |             | 30           |             |            | 30         |             |              | 31          |             |             |
| MON |                |             | 30 O&S     |             |              |             |            | 31         |             |              |             |             |             |
| TUE |                |             | 31         |             |              |             |            |            |             |              |             |             |             |

**Key** COU ANNUAL = Annual Council Meeting 7.00 pm      CG = Conservative Group - 6.00 pm      CAB = Cabinet - 5.30 pm      O&S = Overview and Scrutiny Committee - 6.00 pm  
 BH = Bank Holiday      LG = Labour Group - 6.00 pm      COU = Council - 7.00 pm      STA = Standards Committee - 6.00 pm      PLAN = Planning Committee - 2.00 pm  
 \*\* = Budget Meeting      AUD = Audit Committee - 6.00pm      E&A = Employment & Appeals Committee - 6.00 pm      LIC = Licensing Committee - 6.00 pm  
 CDG = Councillor Development Group – 6.00pm      MB = Management Board  
 CMT = Corporate Management Team

Please note these dates are correct at the time of publication and may be subject to change. Please refer to the Council's website for the most up to date information.

**DATES OF MEETINGS 2018/19**

**COUNCIL**

8 meetings (excluding Annual Meetings)

Approximately 6 weekly frequency. Same pattern as in 2017/18. Thursdays at 7.00pm

10 May 2018 (Annual meeting 2018/19)

14 June 2018

19 July 2018

6 September 2018

18 October 2018

6 December 2018

17 January 2019

7 March 2019 (Budget meeting)

11 April 2019

16 May 2019 (Annual Meeting 2019/20) – one week later than in 2018 because of Council election on 2 May 2019.

**AUDIT COMMITTEE**

4 meetings in 2017/18. Not evenly spaced. Scheduled to fit in with the requirements of the Audit Plan and various statutory deadlines which have recently been changed. New meeting added on 8 May 2018 (in 2017/18 Council Year), but no meeting needed in September 2018. Tuesdays, at 6 pm.

8 May 2018 (new meeting added in 2017/18)

19 June 2018

24 July 2018

13 November 2018

12 March 2019

**EMPLOYMENT AND APPEALS COMMITTEE**

3 meetings. Similar pattern as in 2017/18. Mondays at 6 pm.

2 July 2018

29 October 2018

25 February 2019

## **OVERVIEW AND SCRUTINY COMMITTEE**

10 meetings –Similar pattern as in 2017/18. One less meeting than in 2017/18, with no meeting in December 2018. October and November meetings have been more evenly spaced. Mondays at 6pm.

21 May 2018

25 June 2018

30 July 2018

10 September 2018

22 October 2018

26 November 2018

7 January 2019

11 February 2019

18 March 2019

29 April 2019

## **PLANNING COMMITTEE**

11 meetings – Same pattern of meetings as in previous years but no meeting in May 2019 because of Elections (as in previous election years). First Wednesday of each month, at 2 pm.

6 June 2018

4 July 2018

1 August 2018

5 September 2018

3 October 2018

7 November 2018

5 December 2018

2 January 2019

6 February 2019

6 March 2019

3 April 2019

## **LICENSING COMMITTEE**

11 meetings – Last Thursday of each month, at 6 pm, but no meeting in December. As in previous years, monthly meetings have been scheduled to enable statutory deadlines to be met if applications are received. It is likely that a number of these meetings will not be needed but, it is easier to schedule meetings on a monthly basis and cancel them when necessary, than to have to add extra meetings at short notice.

31 May 2018

28 June 2018

26 July 2018

30 August 2018

27 September 2018

25 October 2018

29 November 2018

31 January 2019

28 February 2019

28 March 2019

25 April 2019

## **STANDARDS COMMITTEE**

3 meetings scheduled - Thursdays at 6 pm.

Evenly spaced throughout the year. Similar pattern as in 2017/18. Additional meetings will be organised, if necessary, to deal with particular Code of Conduct issues.

21 June 2018

15 November 2018

14 March 2019

## **CABINET**

9 meetings. Same number and similar pattern of meetings as in 2017/18 except meeting scheduled for 24 April 2019, which is one week earlier than in 2018 because of elections on 2 May 2019. Approximately 6 weekly, Wednesdays at 5.30pm. (On same day as Management Board meetings).

13 June 2018

11 July 2018

5 September 2018

17 October 2018

28 November 2018

16 January 2019

13 February 2019 (Budget meeting)

27 March 2019

24 April 2019

## **COUNCILLOR DEVELOPMENT GROUP**

4 Meetings. Similar pattern as in 2017/18. Mondays at 6.00pm.

18 June 2018

17 September 2018

17 December 2018

11 March 2019

### **Conservative Group**

Tuesday before each Council Meeting (no Group meetings currently scheduled before Annual meetings in May 2018 or May 2019)

### **Labour Group**

Monday before each Council Meeting (no Group meetings currently scheduled before Annual meetings in May 2018 or May 2019)

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| Report of:                                                                          | Meeting        | Date            | Item no. |
|-------------------------------------------------------------------------------------|----------------|-----------------|----------|
| The Leader of the Council (Cllr Alan Vincent) and the Chief Executive (Garry Payne) | Annual Council | 19 October 2017 | 10       |

|                                                                      |
|----------------------------------------------------------------------|
| <b>North West Employers Organisation: Replacement Representative</b> |
|----------------------------------------------------------------------|

**1. Purpose of report**

1.1 To enable a change to be made to the Council’s representation on the North West Local Authorities Employers Organisation

**2. Outcomes**

2.1 Effective representation on an outside body.

**3. Recommendation**

3.1 That Councillor Walmsley be appointed as the Council’s representative on the North West Local Authorities Employers Organisation for remainder of the period until the next Council election in May 2019.

**4. Background**

4.1 Cllr Holden was appointed as the Council’s representative on this organisation when appointments were made to outside bodies at the at the Annual Council meeting on 11 May 2017. However, he is no longer able to perform that role because of other commitments.

**5. Key issues and proposals**

5.1 Councillor Walmsley has now been nominated to replace him.

| <b>Financial and legal implications</b> |                                                                                                                     |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Finance                                 | None arising directly from this report.                                                                             |
| Legal                                   | The proposals in this report are in accordance with legal requirements, as referred to in section 4 of this report. |

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

| <b>implications</b>    | <b>✓ / x</b> |
|------------------------|--------------|
| community safety       | x            |
| equality and diversity | x            |
| sustainability         | x            |
| health and safety      | x            |

| <b>risks/implications</b> | <b>✓ / x</b> |
|---------------------------|--------------|
| asset management          | x            |
| climate change            | x            |
| data protection           | x            |

| <b>report author</b> | <b>telephone no.</b> | <b>email</b>             | <b>date</b> |
|----------------------|----------------------|--------------------------|-------------|
| Roy Saunders         | 01253 887481         | roy.saunders@wyre.gov.uk | 25/9/2017   |

| <b>List of background papers:</b> |             |                                       |
|-----------------------------------|-------------|---------------------------------------|
| <b>name of document</b>           | <b>date</b> | <b>where available for inspection</b> |
| None                              | -           | -                                     |

### **List of appendices**

None.

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| Report of:                                                                          | Meeting        | Date            | Item no. |
|-------------------------------------------------------------------------------------|----------------|-----------------|----------|
| The Leader of the Council (Cllr Alan Vincent) and the Chief Executive (Garry Payne) | Annual Council | 19 October 2017 | 11       |

|                                                  |
|--------------------------------------------------|
| <b>Planning Policy Group: Membership 2017/18</b> |
|--------------------------------------------------|

**1. Purpose of report**

1.1 To enable the changes to be made to the membership of the Planning Policy Group.

**2. Outcomes**

2.1 Effective arrangements to carry out the Council’s non-executive decision making and advisory functions.

**3. Recommendation**

3.1 That Councillors Beavers and Fail be appointed to the Planning Policy Group for the remainder of the 2017/18 Municipal Year, in place of Councillors I Duffy and R Duffy.

**4. Background**

4.1 Members were appointed to the Planning Policy Group at the Annual Council meeting on 11 May 2017.

**5. Key issues and proposals**

5.1 Nomination of replacement members on the Panel has now been received from the Labour Group. No other changes are proposed.

| <b>Financial and legal implications</b> |                                                                                                                     |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Finance                                 | None arising directly from this report.                                                                             |
| Legal                                   | The proposals in this report are in accordance with legal requirements, as referred to in section 4 of this report. |

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

| <b>implications</b>    | <b>✓ / x</b> |
|------------------------|--------------|
| community safety       | x            |
| equality and diversity | x            |
| sustainability         | x            |
| health and safety      | x            |

| <b>risks/implications</b> | <b>✓ / x</b> |
|---------------------------|--------------|
| asset management          | x            |
| climate change            | x            |
| data protection           | x            |

| <b>report author</b> | <b>telephone no.</b> | <b>email</b>             | <b>date</b> |
|----------------------|----------------------|--------------------------|-------------|
| Roy Saunders         | 01253 887481         | roy.saunders@wyre.gov.uk | 25/09/2017  |

| <b>List of background papers:</b> |             |                                       |
|-----------------------------------|-------------|---------------------------------------|
| <b>name of document</b>           | <b>date</b> | <b>where available for inspection</b> |
| None                              | -           | -                                     |

### **List of appendices**

None.

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| Report of:                                                         | Meeting | Date            | Item no. |
|--------------------------------------------------------------------|---------|-----------------|----------|
| The Leader of the Council (Cllr A Vincent) and the Chief Executive | Council | 19 October 2017 | 12       |

|                                                          |
|----------------------------------------------------------|
| <b>Fielden Fleetwood Charity: Appointment of Trustee</b> |
|----------------------------------------------------------|

**1. Purpose of report**

1.1 To confirm the appointment of a replacement Trustee.

**2. Outcomes**

2.1 Effective management of the Charity.

**3. Recommendations**

3.1 That the appointment of Mr Danny O’Neil junior as a co-opted Trustee of the Fielden Fleetwood Charity, with effect from 11 September 2017, to fill the vacancy left by the previously reported resignation of Mrs Hardman, be noted.

**4. Background**

4.1 The Fielden Fleetwood Charity is responsible for the distribution of funds accrued following the sale of the Fielden Free Library and Public Hall on the north-west side of Dock Street in Fleetwood, which was originally gifted to the town by the Fielden family in 1887 and held in trust for the charity. The proceeds of the sale were used to purchase the Pocket Park at the junction of North Albert Street and Victoria Street in Fleetwood, which was originally created by Sir Peter Hesketh-Fleetwood in 1835.

4.2 The stated object of the Charity is:

*“the provision of facilities recreation or other leisure-time occupation for the benefit of the inhabitants of the former Borough of Fleetwood with the object of improving the conditions of life for the said inhabitants.”*

- 4.3** Wyre Borough Council is listed with the Charity Commission as the Custodian Trustee of the Charity and is responsible for the appointment of two Managing Trustees. It also provides free legal, accountancy, and secretarial services to the Charity.
- 4.4** The Managing Trustees are supported by up to five co-opted trustees, who *“through residence, or occupation or employment, or otherwise have special knowledge of the former Borough of Fleetwood”*.
- 4.5** The current Managing Trustees are Mr Richard Newson (who replaced Mr Danny O’Neil senior in September 2016) and Cllr Marge Anderton (who was appointed in place of the late Cllr Ted Taylor in May 2017). The other current co-opted Trustees are Cllr Emma Anderton, Mr Des Lund and, following this report, Mr Danny O’Neil junior. There is, therefore, an opportunity for the charity to appoint two further co-opted trustees, if it wishes.

**5. Key issues and proposals**

- 5.1** It is proposed that Mr Danny O’Neil (junior) be appointed as Trustee.

| <b>Financial and legal implications</b> |                                                                                                                                                                                                |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Finance                                 | None.                                                                                                                                                                                          |
| Legal                                   | The proposals in this report will enable compliance with the Fielden Fleetwood Charity Scheme which was approved by the Charity Commission for the regulation of the Charity on 2 August 1994. |

**Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

| <b>risks/implications</b> | <b>✓ / x</b> |
|---------------------------|--------------|
| community safety          | x            |
| equality and diversity    | x            |
| sustainability            | x            |
| health and safety         | x            |

| <b>risks/implications</b> | <b>✓ / x</b> |
|---------------------------|--------------|
| asset management          | x            |
| climate change            | x            |
| data protection           | x            |

| report author                                                | telephone no. | email                    | date       |
|--------------------------------------------------------------|---------------|--------------------------|------------|
| Roy Saunders,<br>Democratic Services<br>and Scrutiny Manager | 01253 887481  | roy.saunders@wyre.gov.uk | 22/09/2017 |

| <b>List of background papers:</b> |      |                                |
|-----------------------------------|------|--------------------------------|
| name of document                  | date | where available for inspection |
| None                              | -    | -                              |

**List of appendices**

None

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